

MARION CENTER AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: TITLE I PARENTAL
INVOLVEMENT SCHOOL
POLICY

ADOPTED: August 28, 2006

REVISED: August 24, 2009

<p>1. Purpose</p> <p>2. Authority 20 U.S.C. Sec. 6318</p>	<p style="text-align: center;">918.1 TITLE I PARENTAL INVOLVEMENT SCHOOL POLICY</p> <p>The board recognizes that parent involvement contributes to the achievement of academic standards by students participating in Title I programs. The board views the education of students as a cooperative effort among Canoe Grant Elementary, parents and community.</p> <p>In compliance with federal law, Marion Center Area School District and parents of students participating in Title I programs at Canoe Grant Elementary shall jointly develop and agree upon a written parent involvement policy. When developing and implementing this policy, the district shall ensure the policy describes how the district will:</p> <p>Involve parents in the joint development of Marion Center Area School District’s overall Title I plan and the process of school review and improvement.</p> <p>a. Canoe Grant Elementary will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:</p> <ul style="list-style-type: none"> i. Input from parents will be given at the Parent Advisory Council meeting. ii. Input from parents may be given during conferences with Title I teachers. (iii)Input from parents will be gained through a evaluative tool. <p>Marion Center Area School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:</p> <p>Parents will be given the opportunity to review the policy at the annual parent meeting.</p> <ul style="list-style-type: none"> (ii) Parents will have the opportunity to review the policy during conferences with Title I teachers. (iii)Parents will have the opportunity to review the policy upon request to the Federal Programs Coordinator or designee. <p>2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent</p>
---	--

	<p>involvement activities to improve student academic achievement and school performance</p> <ol style="list-style-type: none"> a. Marion Center Area School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and Canoe-Grant Elementary School performance: <ol style="list-style-type: none"> (i) Parent Workshops <ol style="list-style-type: none"> 1. Will be held at different times during the day (ii) Parent Conferences <ol style="list-style-type: none"> 1. Will be held at different times during the day (iii) Annual parent meetings <ol style="list-style-type: none"> 1. Will be held at the time most specified by the majority of parents. 2. Inform parents of the school's Title I program 3. Explain requirements of the program 4. Explain parents right of involvement (iv) Parent Advisory Council <ol style="list-style-type: none"> 1. Will be held at different time during the day. (v) Parent workshops and Conferences held by the state, other districts, or Intermediate Units b. Meets with school teaching staff regarding the requirements of parental involvement in planning and implementing effective parent involvement programs. <ol style="list-style-type: none"> (i) Overviews for data driven workshops (ii) Data driven workshop (iii) Involvement of parent and regular education teachers in planning and presenting of workshops. <ol style="list-style-type: none"> 3. Develop activities that promote Canoe-Grant Elementary School's and parents' capacity for strong parent involvement. <ol style="list-style-type: none"> a. Input from parent will be given at the annual parent meeting b. Input from parents may be given during conferences with Title I teachers. c. Input from parents will be given during current workshops session in planning for future events d. Input from Parent/Teacher Group within Canoe-Grant Elementary School e. Input from parents will be gained through a evaluative tool. 4. Coordinate and integrate parental involvement strategies with appropriate programs, as provided by law. Marion Center Area School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs (Head Start and Even Start) by: <ol style="list-style-type: none"> a. Sharing district Title I workshops opportunities with other programs b. Sharing parent resource materials with other programs within Canoe-
--	---

	<p style="text-align: center;">Grant Elementary School</p> <p>5. Involve parents in an annual evaluation of the content and effectiveness of the policy in improving the academic quality of schools served under Title I. Marion Center Area School District will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.</p> <p>a. Input from parents will be given at the annual parent meeting</p> <ul style="list-style-type: none"> (i) Share Canoe Grant Elementary data on student performance (PSSA and local assessments) (ii) Share parent involvement participation rate. (iii) Parents will be responsible for using the data to make informed decisions regarding the effectiveness of the policy as well as any changes that need made. <p>b. Input from parents will be gathered using an evaluative tool.</p> <p>6. Identify barriers to participation by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.</p> <p>7. Use findings of annual evaluations to design strategies for more effective parent involvement.</p> <p>Marion Center Area School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:</p> <p>a. Marion Center Area School District will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or Canoe-Grant Elementary School, as appropriate, in understanding topics such as the following, by undertaking the actions described below:</p> <ul style="list-style-type: none"> (i) The State's academic content standards, (ii) The State's student academic achievement standards, (iii) The State and local academic assessments including alternate assessments, (iv) The requirements of Part A, (iv) How to monitor their child's' progress, (v) How to work with educators through: <ul style="list-style-type: none"> ▪ District workshops ▪ State conferences (SPAC conferences) ▪ District trainings ▪ Parent resource library/materials in Canoe-Grant Elementary School
--	---

	<p>(Title I school)</p> <ul style="list-style-type: none">▪ State release materials <p>b. Marion Center Area School District will, with the assistance of Canoe-Grant Elementary School, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:</p> <ul style="list-style-type: none">(i) Making a parent resource library available at Canoe Grant Elementary School(ii) Provide educational resources/ materials for in-home use(iii) Provide training for parents on strategies for improving their child’s academics(iv) Model effective teaching practices for parents <p>c. Marion Center Area School District will, with the assistance of Canoe-Grant Elementary School and its parents, educate its teachers, pupil services personnel, principal and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:</p> <ul style="list-style-type: none">(i) Include parents on the Strategic Planning Committee<ul style="list-style-type: none">▪ Professional Development Plan▪ Induction Plan▪ Discussion groups▪ Collaboration between Canoe-Grant Elementary School staff and parents on various projects <p>d. Marion Center Area School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start and Even Start... and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:</p> <ul style="list-style-type: none">(i) Sharing Canoe Grant Elementary Title I workshops opportunities with other programs(ii) Sharing parent resource materials with other programs within Canoe Grant Elementary School <p>e. Marion Center Area School District will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:</p>
--	---

<p>20 U.S.C. Sec. 6318</p> <p>3. Delegation of Responsibility</p> <p>4. Guidelines 20 U.S.C. Sec. 6318</p>	<p>(i) Forms and releases are created and sent from one central location and dispersed to all schools in the same format</p> <p>(ii) All families of new students complete a Home Language Survey to determine need for translation</p> <ul style="list-style-type: none"> ▪ If translation is needed, communications would be translated into their home language. <p>8. Involve parents in the activities of Canoe-Grant Elementary School served under Title I.</p> <p>The Board shall adopt and distribute the parental involvement policy, which shall be incorporated into the district's Title I plan and shall be evaluated annually, with parental involvement.</p> <p>The Superintendent or designee shall ensure that the district's Title I parental involvement policy, plan and programs comply with the requirements of federal law.</p> <p>The building principal and/or Title I staff shall provide to parents/guardians of students participating in Title I programs:</p> <ol style="list-style-type: none"> 1. Explanation of the reasons supporting their child's selection for the program. 2. Set of objectives to be addressed. 3. Description of the services to be provided. 4. Provides any other pertinent information regarding Title I. <p>The Superintendent or designee shall ensure that information and reports provided to parents/guardians are in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand.</p> <p>An annual meeting of parents/guardians of participating Title I students shall be held to explain the goals and purposes of the Title I program. Parents/Guardians shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents/Guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.</p> <p>Title I parents at Canoe-Grant Elementary School can provide input and guidance on the Title I spending for parent involvement activities, workshops, trainings,</p>
--	---

resources, and assorted materials and services including but not limited to:

1. Child care at meetings
2. Refreshments
3. Transportation
4. Workshop needs
 - a. Refreshments
 - b. Child care
 - c. Transportation needs
 - d. Speakers fees
 - e. Workshop site fees
 - f. Workshop organizational needs and presentation specific needs
 - g. Resources
 - (i) Books or handbooks for students and/or parents
 - (ii) Pamphlets or posters for parents or students
 - (iii) Activity resources (needed to complete tasks discussed) and is specific to the speakers' discussion
 - (iv) Assorted grade level appropriate resources

In addition to the required annual meeting, additional parent meetings shall be held at various times of the day and evening. **Canoe-Grant Elementary School** will also provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. At these meetings, parents shall be provided:

1. Information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
4. Opportunities to submit parent comments about the program to the district level and have input in the parent involvement policy.

If sufficient, Title I funding may be used to facilitate parent attendance at meetings through payment of transportation and child care costs to enable parents to participate in school-related meetings and training sessions.

Opportunities shall be provided for parents to meet with the classroom and Title I teachers to discuss their child's progress at different times of the day to accommodate parent schedules.

Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.

School-Parental Compact

Canoe-Grant Elementary School, as a result of receiving Title I funds, shall jointly develop, with parents of students served in the program, a School-Parent Compact outlining the manner in which parents/guardians, staff and students share responsibility for improved student achievement in meeting academic standards. The compact shall:

1. List **Canoe-Grant Elementary School's** responsibility to enable students in the Title I program to meet the district's academic standards by:
 - a. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participation children to meet Pennsylvania's student academic achievement standards through in class and/or pull out lessons that supports academic standards and district curriculum.
 - b. Hold parent-teacher conferences (at least annually) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held as a district level meeting where this compact is reviewed, at building level Parent advisory Council Meetings held annually, as well as at building level parent open house and/or workshops.
 - c. Hold parent-teacher conferences (at least annually) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held as a district level meeting where this compact is reviewed, at building level Parent advisory Council Meetings held annually, as well as at building level parent open house and/or workshops.
 - d. Provide parents reasonable access to staff. Building Title I Staff are available before or after school to meet with parents as well as by telephone for a conference.
 - e. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities. Parents need to contact the building principal so they can arrange to volunteer, participate or observe classroom activities.
2. Indicate the ways in which parents will be responsible for supporting their children's learning, such as:
 - a. Be sure our child attends school regularly, is on time, and is prepared to learn.
 - b. Making sure that homework is completed.
 - c. Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
 - d. Know what is expected of my child in reading, math, and other subject areas.
 - e. Read to or with our child on a regular basis.

<p>PA Code Title 22 Sec. 403.1</p> <p>20 U.S.C. Sec. 6318</p> <p>Board Policy 102</p>	<ul style="list-style-type: none">f. Encourage our child to do his or her best in school, and to ask for help when needed.g. If possible, serving on Parent Advisory Groups. <p>3. Address the importance of parent-teacher communication on an ongoing basis through at a minimum parent-teacher conference, frequent reports to parents, and reasonable access to staff.</p> <ul style="list-style-type: none">a. Provide parents with frequent reports on their children’s progress. These reports will be on-going and may include the following: (PSSA, MC Assessment, Terra Nova, DRA, DIBELS, Measuring up and 4Sight Assessments.)
---	---